Housing & Employment Navigator Program Flow Chart

First Contact

YWCA Navigator informs participant about the progam and begin discussing goals

YWCA Navigator Housing Case Manager meet to plan and coordinate services

Participants begin intake paperwork

Future appointments are combination of home visits and meetings at WorkSource

Intake/Assessment

Navigator conducts strenght-based assessment designed to assess strengths, challenges, work history, education as well as goals and interests.

Labor market tools may be used: Workforce Explorer, O*Net, Career Bridge, etc.

Other assessments may be used: CASAS, WOIS, Choices Planner, etc.

Person Centered Planning

Tailored to the needs and interests of each participant. Tangible, realistic goals

Individual Employment Plan (IEP)

Lays out concrete next steps

Navigators and participants may begin researching educational options

Participants may be referred to WIA for Individual Training Accounts

Intensive Services

Connect participant to resources, training and education (WorkSource, College, etc.)

Deveop skills and strategies to achieve career goals through employment-focused case managment

Resources may be leveraged through YWCA or other providers

Wraparound supports: mental health counseling, child care, life skills, parenting classes, etc.

Regular Check-In

Engage participants in career support and networking groups

Regular meetings with housing partner staff and other partners (DSHS, WIA, ESD)

Referrals to other community resources and supports are ongoing

Financial support services available for transportation, clothing, basic needs, etc.

Unsubsidized Employment and Retention

One year of job retention and wage progression assistance

Ongoing meeting with YWCA Navigator to troublehsoot issues at work or home